



ADDING VALUE THROUGH THE PLUS FACTOR

e-Newsletter June 2010



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Foreword

Welcome to the June issue of the Anderson Anderson & Brown LLP Management Information Solutions newsletter.

System Review

With Payroll Year End past, now is a good time to review both your Payroll and Accounts systems.

In June and July, as part of our dedicated service to you, the Management Information Solutions Department will be offering a free of charge system review of your Sage Accounting system. This is a great opportunity to ensure you are using your system to its full capabilities and for us to help you maximise its potential.

In addition, if you have any questions about the running of your system, this would be an ideal time to have them addressed.

If you wish to take advantage of this free review, which can last up to 2 hours if you require it, call or email Claire Bennett and book a review.

Sage News - Software Lifecycle Policy

From 1 May 2010 Sage will be applying their lifecycle policy to Sage 50 Accounts v12 and v2007 and also Instant Accounts v12.

What does this mean to you?

- + If you are operating these version types, in future your software will cease to be supported by Sage. If you upgrade after the lifecycle has ended, your data may need to be transferred manually at a further cost your company.
- + Technical problems may not be easily fixed over the phone.
- + Your software is not compatible with the new Windows 7 operating system so you will require to upgrade your Sage system if you plan to install this any time in the future.

Although your software will continue to work and we will continue to assist you with technical issues, we would advise you to consider an upgrade to v2010. **Get 20% off your upgrade price with Anderson, Anderson and Brown.**

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Payroll Health Check

Did your Payroll year-end go by without problems this year? Ensure you have a similar experience next year by checking the following before you get too far into the 2010 processing:

1. Within Payroll check what software and settings are set up for to ensure you are using the correct Tax Bands and are paying your staff correctly.

Your system should be one of the following:

Sage Instant Payroll v11.12 or v12.0

Sage Payroll v11.16 or v12.13

Sage 50 Payroll v13.10, 14.07, v15.04 or v16.01

(The version type is found in Sage 50 Payroll open Help>About. In Sage Instant Payroll, click Tools > My Instant Payroll.)

If you are not using one of these versions, STOP processing and call Claire to discuss how to rectify this.

2. Check your small employer's relief Status. If your annual liability for Class 1 NICs is £45,000 or less remember to ensure that you are recovering the correct amount of statutory payments. To check your Small Employers Relief status go to Company>Settings and tick the "eligible for small employers relief" box if applicable.

'Dashboard' Add-In

If you are interested in displaying your financial information in easy to understand charts and graphs rather than reports, then you might be interested in the 'Dashboard' Add-In that we provide.

'Dashboard' is a real-time management information console that communicates key business activities, such as targets, performance levels, movement and trends, in a highly visual way.

'Dashboard' works on your desktop to collate a variety of information from a number of different sources.

It is a fully web-based programme and is compatible across all platforms and internet browsers supporting Macromedia Flash Player. This allows you to access data anywhere in the world via a secure log-in.

Dashboards can be used to bring in information from a number of data locations, out with your Accounting package, for example Excel, Oracle and Microsoft SQL Server. This information can then be pulled together in single charts to allow comparisons, for example between sales data and your Customer Relations Management system.

It is highly flexible and is the simplest way to deploy business intelligence to any user in any business, regardless of industry or size.



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Sage Accounts and ACT! NEW Integration Feature

ACT! by Sage 2010 is a new and vastly improved contact management system allowing you to;

- Easily manage contacts and identify business opportunities
- Better understand and manage your customer information
- Manage and track all contact with your customers
- Identify best customers and prospects for marketing activity and forecast sales reports

ACT! 2010 has the capabilities to integrate with Sage 50 Accounts v2010 (Sage Instant Accounts v16)

The Accounting Link integration now allows you to view the following Sage 50 Accounts information from within ACT!

- + Account details and history
- + Invoices, sales orders or purchase orders and quotations
- + Goods received/dispatch notes
- + Communications
- + Projects

It is also possible to generate the following from within ACT!:

- + Sales invoices
- + Sales orders

Turn current ACT! contacts into customers or suppliers on Sage Accounts.

This removes the need to re-type products and services already in Sage 50 Accounts/Instant Accounts into ACT!

The Accounting Link tool enables a greater depth of integration than was previously possible, thanks to moving to a new technology platform called 'S-Data'. This is a Sage-wide technology which provides standard communication between all Sage Applications.

Stationery

Just a reminder that you can order invoices / payslips and other Sage stationery direct from us. Call Claire when you next want to place your order.

For further information please do not hesitate to contact our Management Information Solutions team below:

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